

**MINUTES OF THE BOARD MEETING
HELD WINTON SCHOOL GROUP ROOM
5.00PM ON WEDNESDAY 9 NOVEMBER 2022**

1. ADMINISTRATION

Welcome	Nathan welcomed everyone to the meeting and led them in Karakia. Welcome to Craig Tucker, Fiona Flack and Maryse Varaine, who were presenting reports.
Present	Steve Wadsworth (Principal), Bev O'Neill (Staff Rep), Nathan Lyall, Marius Adendorff and Nicky Patrick (Parent Reps)
In Attendance	Jacalyn Reid (Minute Secretary)
Apologies	Jane Campbell & Simon Ellis
Declaration of Interests	None
Confirmation of Previous Minutes	Minutes of the previous Board meeting held on 29 September 2022, which were previously circulated, be signed as a true and accurate record. <i>Moved - Nathan</i> <i>Seconded - Bev</i>
Matters Arising	None

2. MONITORING & REVIEW

Intervention Report	Structured Literacy Intervention Report previously circulated and read. Fiona Flack and Maryse Varaine updated board on report. <ul style="list-style-type: none">• Programme targeted a group of Year 6 boys (9 students).• Decodable Readers and The Code (a spelling programme) used during programme delivery.• Students made exceptional progress and became more motivated and enthusiastic in their learning.• Will continue to use the decodable reader books and The Code Spelling programme in the classroom.• Thanked the Board for their support by funding these valuable resources, in order to continue the Structured Literacy approach.
PB4L Report	Term 3 report previously circulated and read. Craig Tucker updated Board on Term 3 behaviour. <ul style="list-style-type: none">• Year 2 student who was transitioning to school is making great progress and is now attending full time.• 4 students were stood down during Term 3 (1 student twice) support options in place for their return to school.• Increasing number of disrespect towards teachers.• Steve and Craig in playground at lunchtimes playing T-Ball and Basketball with students.
Active Transport Plan	Welcome to Laura Thompson from Active Southland who updated Board on Active Transport Plan. <ul style="list-style-type: none">• Plan developed from results of a recent travel to school survey undertaken by students and parents.• Plan is to encourage children and families to travel to school safely either by walking, biking, scootering, school bus or car.

- Survey highlighted couple areas of safety concerns, which Laura will follow up on and address with relevant bodies (NZTA, SDC).
- Will look at organising walking school bus for Term 1 2023.
- Group of students filming a road safety video on Friday.

Principal Report

Previously circulated and taken as read.

- Steve shared results of recent Wellbeing Survey at Winton School undertaken by both staff and students.
- Steve gave an overview of proposed staffing for 2023.
- Year 6 Camp Proposal and RAFS presented - Board approved that camp proceed as per proposal.

Moved - Nathan

Seconded - Nicky

Steve moved to accept Principal Report

Seconded - Marius

Finance Report

Previously circulated and read.
Everything tracking along nicely and in a good position overall. Steve and Marius met with Campbell Waugh, Education Finance, to set draft budget for 2023. This has been circulated to board members, will discuss and approve at next meeting.

Marius moved to accept Finance report

Seconded - Nathan

Property Report

Previously circulated and taken as read.

- Tech Block (Phase 2) - close to getting designs approved.
- Boiler replacement - Representative from CH Faul visiting on Friday to look at locations for installing new heat pumps.

Steve moved to accept Property Report

Seconded - Bev

3. MONITORING & REVIEW CONT'D

Policy Review

The following Policies were previously circulated and tabled for review;

Unit Allocation Policy

No amendments required.

Anti Bullying Policy

Previously circulated with highlighted amendments and inclusions.

Nathan moved to ratify and accept Policies with the necessary amendments as required.

Seconded - Nicky

Nathan moved the meeting be extended past 7.30pm

Seconded - Bev

4. HEALTH & SAFETY

Hazards & Near Misses Update

Report previously circulated and read.
13 incidents since last report. One major requiring parent to pick up.

5. DISCUSSION: RAISING STUDENT ACHIEVEMENT

Charter

NAG 1 (SA 3 & 4 and NAG 4 previously circulated and read.

6. ADMINISTRATION

Correspondence

None

AOCB

STA Training - Nicky attended new board member training night at Ascot Park Hotel, Invercargill.

Movie Proposal - Principal Sabbatical Report previously circulated and read. Steve gave the Board an overview and budget breakdown for the movie that he would like to film during Term 1 2023.

7. MEETING CLOSURE

Meeting closed 8.00pm
Next meeting date - 7 December 2022

Signed as a true and correct record

..... Presiding Member